CREE ⇕

Contractor Access Control Acknowledgement

All contractors requiring daily access to any Cree campus are expected to fully comply with **ALL** access control procedures. Compliance with these procedures will ensure only authorized personnel gain access to the facility.

At a minimum, **ALL** contractors will follow these basic guidelines:

- Always carry a valid photo ID (driver license, passport, state issued photo ID).
- Contractor Badges must always be **visibly** displayed on the upper body, any location from the waist and above.
- Ensure every member of your work group has a Contractor Badge, to include "**Outside Only**" personnel.
- Ensure **ALL** Contractor Badges are returned at the end of the work day.
- **Never** allow anyone to use **your** Contractor Badge.
- **Do not tailgate** or **piggyback** through entry points, such as doors, roll-up doors, gates, barriers or turnstiles.
- Never provide escort functions for anyone not appropriately checked-in at the Visitor Lobby or Security Post 1.
- Contact your Cree Sponsor any time you don't have the appropriate access.
- **Never** take any photos or videos while on any Cree Campus.
- **Never** prop-open a door or gate without prior coordination with the Control Room, at x5372.
- Immediately call the **Cree Emergency Line at x4000** (919-407-4000) when a potential emergency has been observed. (An emergency is any incident that poses a risk to life, the environment, or property and requires timely intervention to minimize this risk.)

I _____ have read and understand the policy set forth. I also acknowledge and understand that not adhering to the policies set forth may subject me to disciplinary action up to and including disqualification.

_____   _____
Signature   Date

_____
Company