

Title	Contractor Security Requirements – Visitor Statement Form	Current Revision Date	06/09/2021	Specification Number	GS-441P	Revision	0	Page	1 of 2
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GENERAL SAFETY INFORMATION

Cree Lighting employees are responsible for the safety of their visitors. Cree Lighting contractors are ultimately responsible for the safety of their employees and sub-contractors. Contractor responsible for implementing/enforcing information in this pamphlet with all members of their team.

Security

- Visitors must be escorted at all times.
- Visitors and Contractors must follow security and safety instructions at the direction of the escort.
- Contractors must provide the information required by security for clearance.
- Contractors should park in the West Employee Center lot.

Personal Protective Equipment

- Safety shoes/safety overshoes required in all non-office production areas outside of designated pedestrian walkways.
- Safety Glasses are required in all production (non-office) areas.
- Hair, Scarves, etc. must be restrained above shoulder level when entering a work cell or when not in a pedestrian path.

Safety and Health

- Contractors are required to follow Cree Lighting’s Contractor Safety Program.
- The Contractor is responsible for reporting and investigating all accidents and incidents.
- Smoking isn’t allowed on Cree Lighting property.
- Lockout Tagout procedures will be followed whenever maintenance or servicing is performed on equipment.
- Eyewashes and fire extinguishers are located throughout the facility.
- Powered Industrial Vehicle operators must be properly trained and licensed.
- Confined Space work must be approved.
- Hot work permits shall be obtained prior to performing any cutting, welding, or brazing.
- Exit ways or walkways shall not be obstructed.
- Overhead work performed at a height above 7 feet requires a safety zone of 3 feet around the equipment / materials being used.

- Fall protection equipment should be used per OSHA/ANSI regulations and Cree Lighting requires it whenever operating man lifts, scissor lifts, genie booms, etc.
- Scaffolding and excavation work must be performed by trained personnel in accordance with OSHA regulations.
- Notify Security immediately at **Ext.1400** or **262-721-1400** in the event of a spill or fire.

Chemicals

- No chemicals may be brought on-site without prior approval from Cree Lighting EHS.
- Contractors shall have a Safety Data Sheet (SDS) on hand for each chemical they have on Cree Lighting Property.
- Contractors must train their employees on the hazards of chemicals they will use at Cree Lighting. Hazardous Waste must be disposed of properly; coordinate with Cree Lighting EHS.

Environmental

- Unless approved by their Cree Lighting Sponsor, Contractors shall remove all materials and waste at the conclusion of their work on Cree Lighting property.
- Air and water permit conditions must be followed at all times.
- Construction activities require soil erosion prevention
- Don’t pour anything down drains or sewers.

Facility

- Firearms are prohibited on Cree Lighting Property.
- A portable GFCI must be used in conjunction with all corded electrical tools.
- Activities that may affect Cree Lighting employees need to be communicated through the Cree Lighting Sponsor.

Enforcement

- Any Cree Lighting employee has the authority to halt work that poses imminent danger.
- Contractor Employees who repeatedly violate safety requirements will be removed from site. If violations continue or corrective actions are not taken after a reasonable period of time, Cree Lighting’s option of terminating the contract will be considered.

9201 Washington Ave.
Racine, WI 53406

**CONTRACTOR / VISITOR
Environmental, Health &
Safety STATEMENT**

I understand that I am a contractor / visitor at the Cree Lighting Facility. While I am visiting or working in this facility, I agree to follow applicable environmental, health and safety policies and procedures and to conduct myself in a manner that will ensure my safety and the safety of those around me.

Print Name _____

Sign Name _____

Company _____

Cree Lighting Sponsor _____

Please bring the signed Contractor / Visitor Statement to the security desk so it may be scanned or copied. Retain this information sheet while on Cree Lighting premises. Thank you.

THINK SAFETY!

EVACUATION PLAN

(See map below for more information)

- A fire alarm horn / strobe requires evacuation from the work space or building immediately.
- During evacuation personnel should evacuate through the nearest SAFE exit. Once outside the building, walk to the nearest evacuation area. Contractors should provide a headcount to their Cree Lighting Sponsor to verify all contractors have left the building.
- Remain at the evacuation area until the "ALL CLEAR" is given to return to the building.

DANGEROUS WEATHER

- During inclement weather announcements will be made to proceed to the shelter areas. Your sponsor will inform you of locations of nearby shelters.

INJURY or HEALTH EMERGENCY

- Call **Extension 1400 or 262-721-1400** for assistance with health emergencies. Cree Lighting's Emergency response team and EMS will be called and respond to location.

Rally Number	Description
6	*Check-in
7	*Check-in
8	*Check-in
10	*Check-in
11	*Check-in
12	*Check-in



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