

March 24, 2020

RE: Cree Lighting Business Update

Dear Valued Supplier,

Yesterday, Wisconsin Governor Tony Evers announced he will be signing an order closing all non-essential businesses starting Wednesday March 25, 2020. Today, the State of Wisconsin has issued Executive Order #12, which defines “essential businesses” in Section 12, and we are defined as “essential” based on sections 12(r) and 12(v) based on our support and supply of the critical trades, transportation industry, key retailers, gas stations and other critical infrastructure businesses.

Therefore, the Racine, WI production facility will be open and operating. We have taken a broad range of measures to ensure our employees safety and limit the risk of spreading the virus in the community. All employees not involved in “hands-on” work such as testing or assembly have been asked to work from home, and those employees who work “hands-on” have a regimen of safety precautions and frequent health checks. When any of our employees are concerned with their health or the health of someone with whom they have come into contact, they are sent home to self-quarantine and asked to get tested, as are the people they have been in contact with. As of this writing, we have been 100% successful and have zero confirmed cases of COVID-19.

As a supplier to us, it is our understanding that your business is also “essential” and able to continue operations. Clearly, we cannot provide those customers in the critical industries our products without your support. While we are reviewing our supply pipeline and working to size it to the demand profiles of our new reality, we must also continue to meet the commitments we have made to those customers. If we have a PO line item open with you, we are counting on the delivery on that date. Our receiving dock is open and available during our normal business hours; we ask only that drivers wait in our receiving vestibule while the truck is unloaded, as we have limited access to the building to only a few critical suppliers. Please let us know as soon as possible, if there is any change to those dates, or the status or capacity of your production facility.

This is a difficult time. Let’s work together to get through it. We appreciate your support.

With kind regards,

Geoff Fry
VP, Global Supply Chain
Cree Lighting